MPCAC Accreditation:
Splitting Fees for Pre-Application and Submission

Effective January 1, 2027

Definitions:

- **Pre-Application** is the eligibility form sent to identify a program's interest in MPCAC accreditation which is reviewed to confirm or deny eligibility.
- **Submission** is the actual posting of the Self-Study and associated materials in the Dropbox

MPCAC has expanded its support for programs seeking MPCAC accreditation, particularly including training and consultation for program directors in the process of preparing their self-study materials. Previously programs indicated their interest in being awarded MPCAC accreditation by submitting a no-fee pre-application. That pre-application was reviewed to determine their eligibility for accreditation (curricular focus of the program, program graduates, etc.). Upon approval, programs were given two years to prepare the accreditation materials. However, although programs could receive approval to seek accreditation, there was no consistent method for the MPCAC Central Office to track whether programs were preparing their self-study or following through with the application.

After an examination of its procedures, the Board decided to modify its fee structure for applications to enable MPCAC to track the timelines for self-study submissions. With that tracking MPCAC can prepare for self-study submissions, plan for technical reviews, recruit site visitors, and support other aspects of the entire process. The Board decision was to split the $3000 application fee into a **pre-application fee of $1000** and a **self-study submission fee of $2000**. The overall fee remains the same; the split allows MPCAC to have a better tracking system and provide additional supports to programs as they develop their submission.

The pre-application fee would be invoiced upon request (to the Central Office) and the program's eligibility would be reviewed upon receipt of that $1000 (non-refundable) fee. Having the formal commitment of programs through the payment of the fee supports the CO offering:

- systematic training to program directors (and other related faculty) regarding conducting and preparing the self-study,
- consultation with the CO staff about the process, requirements, etc.
- and general support through the early parts of the self-study process.